

**ABLEKUMA CENTRAL MUNICIPAL ASSEMBLY  
2022 ANNUAL ACTION PLAN**

S/No	Development Dimension	Objectives	Activities (Operations)	Location	Baseline	Output Indicators	Schedule				Indicative Budget				Implementing Agency	
							1st	2nd	3rd	4th	DACF	GoG	IGF	Donor	Lead	Collaborating
1	Economic Development	Strengthen Fiscal Decentralisation	Conduct revenue monitoring/ Supervision exercise and review revenue contract	Municipal-wide	4	No. of monitoring exercise and review contract reviews undertaken					11000	-	-	-	Finance Dept.	Budget Unit, Int. Audit Unit, Revenue Task Force
2	Economic Development	Strengthen Fiscal Decentralisation	Prepare and Submit Monthly, Quarterly and Annual Financial Statements	Laterbiok orshie	13	No. of Financial Statements prepared and submitted					6000	-	-	-	Finance Dept.	Budget Unit, Int. Audit Unit
3	Social Development	Reducing Gender based equalities and discrimination for girls/ and boys	Sensitization programme on gender responsive prevention and mitigation of violence against girls and boys. Monitoring of Gender Activities	Municipal Wide	2	Two Sensitisation Meetings Held for 50 Participatnts Report							2,500		Gender Desk Officer	Ghana Education Service
4	Governance, Corruption and Public Accountability	Ensure the Registration of all births and Deaths	Register all live births and deaths in the Assembly, Replace outdated and missing Birth certificates	Lartebiok orshie	214	No. of births and deaths registered by the end of the year							2,000		Birth and Deaths	
5	Governance, Corruption and Public Accountability	Promote Road Safety Activities	Education in Schools, transport stations, etc on Road safety issues	Municipal-wide	Nil	3 Education Programmes organised in schools and transport Terminals							5,000		Transport Officer	MPCU members
6	Governance, Corruption and Public Accountability	Ensure responsive governance and citizen participation in the development dialogue	Collaborate with Civil Society organisations (CSO's), NGO's, and other Departments to organise sensitization and education programmes (E-Levy, Tax Education)	Municipal Wide	10	Sensitization/education report prepared							80,000		ISD	NCCE/ CSO's/ NGO's,EH&SU , SW/CD
7	Governance, Corruption and Public Accountability	Ensure responsive governance and citizen participation in the development dialogue	Conduct market survey .and Sensitisation on Topical Issues	Municipal Wide	4	Markets survey reports published every quarter.							10,000		ISD	AbCMA
8	Governance, Corruption and Public Accountability	Ensure responsive governance and citizen participation in the development dialogue	Engage the public/ media to promote programmes, activities and Government policies.	Municipal Wide	8	Major activities and programmes covered by the print/ electronic media.							40,000		ISD	Media/ AbCMA
9	Social Development	To get adequate and current workable data for the Assembly	Update MESSAP	Municipal Wide	1	MESSAP Updated (Plan finalised and Validated )							8,000		EHSU	Planning and woks engineer
10	Social Development	To prosecute sanitary cases	To prosecute sanitary offenders and effect bench warrant arrest	Municipal Wide	56	Sanitary offenders prosecuted and bench warrants effected							24,000		EHSU	Police, Magistrate, court clerk and EPA
11	Social Development	To promote basic hygiene in schools, regulate and promote sanitary standards in all public toilets, homes, shops and promote safe food for public consumption.	Organise Sanitation edection in educational establishments Market Women on Operation Clean your Frontage , regularise operation of Tricycle	Municipal Wide		School Health education carried out in 84 schools , Report							44,520		EHSU	MED, Schools, NADMO, ISD, food handlers, Traders, FBOs
12	Social Development		Carry out Sanitation Sensitisation in communities on byelaws , food handling , and public toilet operations			Certification of Food Handlers , Public toilets and traders									EHSU	MED, public toilet attendant,SPs, NADMO, ISD, food handlers, Traders, FBOs
13	Social Development	To promote health and prevent diseases	Promote Household Toilet , Register households and link them with Service Providers	Municipal Wide	202	100 household provided with subsidised toilets									EHSU	SPI, ISD , Works assembly members, SWCD

14	Social Development	To promote and protect health, and to ensure clean healthy environment	inspect types of premises and public places and serve notices to offending households	Municipal Wide	15,189	Number of inspections , number of notices issued , Quarterly reports						40,800	EHSU	Assemblymen, Landlords, Traders
15	Social Development	To prevent diseases and promote health	Organize monthly and special clean up exercises, evacuate heaps, de-silted drains and dislodge septic tank of public schools. Disinfect markets, lorry stations, other public places	Municipal Wide	18	12 Monthly Clean up exercise organized , Tertiary drains improved by 15% and storm drains improved by 25% septic dislodged				729500.00		8,000	EHSU	Ass members, Private contractors, and Zoom lion
16	Social Development	To prevent piled up refuse in the communities	Implement Operation Clean Your frontage . Monitor and evaluate activities of waste management contractors. Add Sensitisation of School Feeding Contractors on hygiene.	Municipal Wide	75 household registered	Field inspections and enforcement .Container sites improved by 77% and Collection at domestic level improved by 12%.							EHSU	Zoomlion
17	Social Development	Improve Family planning access and use	Provide IE&C/ health talks on FP at OPDs, health centres and communities	DHMT	1.60%	Family Planning Acceptors increased to 20% Improved CYP				100,000		30,000	MHD	
18	Social Development	To improve quality of health services provided at CHPS zones	Train CHOs on EPI, disease surveillance (AFP, measles, yellow fever, malaria, TB, HIV etc). Make all demarcated CHPS zones functional	Larterbiok orshie	14	20 CHOs Trained for Operationalised CHPS. ZONES INCREASED TO 25				50,000			MHD	CHOs, Assembly Members , TAs , Community Leaders , NGOs
19	Social Development		Capacity building of staff on emergency preparedness and handling of emergency cases	Municipal-wide		Staff well orientated on emergency preparedness and able to handle emergencies				30.000.00			MHD	CHOs, Staff
20	Social Development		Organize quarterly screening for people with special needs (impairment) and undocumented migrants	Municipal-wide		All vulnerable groups screened				24,000.00			MHD	CHOs, Assembly Members , TAs , Community Leaders , NGOs
21	Social Development	Increase access to mental health	Train CHOs and sensitization of private health facilities on the need to offer mental health services, maintain facility and community-based mental health services	Municipal-wide		Mental health services provided							MHD	CHOs, Staff
22	Social Development	Improve nutritional status of women and children	Sensitization of the public on healthy food practices using FM stations Strengthen IFA supplementation at schools, ANC, community level Awareness creation on anaemia in pregnancy. Refresher Training on Newborn Examination and Maternal Mortality Audit	Municipal-wide	27%	Improved data from DHIMS, no. of IFA distributed Improvement in anaemia in pregnancy to 10% No of midwives training conducted no. of mortality audits held				1,800			MHD	CHOs, Assembly Members , TAs , Community Leaders , NGOs
23	Social Development		Community Sensitisation and Schedule immunization sessions during school health activities (crèche), COVID-19 Vaccination	Municipal-wide		No. immunisation sessions during Sch Health				31,200			MHD	Education Directorate
24	Social Development		CATCH UP Campaigns	Municipal-wide		quarterly catch up campaigns done				42,000.00			MHD	ABCMA
25	Implementation, Coordination, Monitoring and Evaluation	Strengthen M&E technical and logistical capacities at all levels	Preparation of Annual Progress report for 2021 and quarterly progress reports for 2022	Larterbiok orshie	5	2021 Annual Progress Report prepared and validated and 4 quarterly Progress Reports that tracks implementation of AAP				25,000		12,000	MPCU	All Depts/Units
26	Implementation, Coordination, Monitoring and Evaluation	Strengthen M&E systems to deliver development outcomes and Develop effective participation and communication for M&E results	Coordination of Implementation of MTDP and Projects through MPCU and facilitate participatory Inspection, M& E of Projects and Programmes	Larterbiok orshie	4	Inspection Reports, Monitoring reports and Evaluation reports drafted				53,000		22,000	MPCU	Inspection team, stakeholders

27	Governance, Corruption and Public Accountability	Improve participation of civil society in national development	Organize Quarterly Town Hall meetings and other Stakeholder engagements	Laterbiok orshie	5	4 Town Hall Meetings held with participation of 1650 residents									48,000		20,000		MPCU	All deps/Units	
28	Implementation, Coordination, Monitoring and Evaluation	Strengthen planning, implementation and coordination capacities at all levels	Facilitate the Preparation of 2023 Composite Annual Action Plan and conduct mid-year review of 2022.	Laterbiok orshie	4	2023 Annual Action Plan Drafted , Approved and disseminated .									12,600		20,000		MPCU	All Depts/Units	
29	Implementation, Coordination, Monitoring and Evaluation	Accelerate promotion Investment potentials of the Municipality	Develop Municipal Public Investment Plan and facilitate activities of Entity Project Committee	Laterbiok orshie		Comprehensive Public Investment plan detailing all proposed Capital projects for 2022-2025 and approved									18,000		23,000		MPCU	Private Sectors ,Assembly Members , Investors	
30	Implementation, Coordination, Monitoring and Evaluation	Strengthen the implementation of the local economic development (LED) and private sector participation	Facilitate the planning and implementation Local Economic Development (LED) interventions	Municipal-wide	28	Number of LED Activities Implemented											18,600		MPCU	Private Sector, Trade Groups, Ass. Members, SWCD, YEA	
31	Environment, Infrastructure and Human Settlement	Strengthen the implementation of the Greater Accra Resilient and Integrated Development Project	Facilitate the Implementation of Drainage O&M for GARID Project (Conduct Survey on infrastructure and develop Asset register for all Assets; Support for Coordination, Meetings & Monitoring & Evaluation; Develop Drainage Network Map; Conduct Survey of all storm, primary and secondary drains; Prepare O&M; Desilting of underground channels; Replacement of slabs and metal gratings)	Municipal-Wide		GARID O&M activities implemented											220,400		PIU	Works, DUR, GARID, Procurement	
32	Implementation, Coordination, Monitoring and Evaluation	Promote the fight against corruption and economic crimes and mainstream crosscutting issues	Mainstream the National Anti-Corruption Action Plan (NACAP) , 1D1F Climate Change and other Government Interventions	Municipal-wide	2	9 sensitisation event held in 7 electoral areas									10,000	6,000	15,300		MPCU	CSos, ISD ,NCCCE, Ass. Members	
33	Implementation, Coordination, Monitoring and Evaluation	Strengthen planning, implementation and coordination capacities at all levels	Baseline Socioeconomic Database and Update of 2022-2025 MTDP	Municipal-wide	2	Vulnerability Database , Socioeconomic facilities and service database and MTDP Updates									12,000		30,000		MPCU	Stats, Depts & Units, Ass. Members	
34	Social Development	1. Improve and strengthen the policy and legal environment, institutions and systems for child and family welfare. 2. Strengthen social protection for the vulnerable.	1. Identify and register PWDs and facilitate skills training for PWDs. 2. Facilitate the implementation of LEAP activities. 3. Supervise and monitor the activities of NGOs. 4. Supervise and monitor the activities of Day care centers.	Municipal Wide		1. Disabled persons have accessed the fund 2. Number of LEAP beneficiaries increased 3. NGOs activities supervised effectively. 4. Early Childhood centers have been registered and supervised effectively											4,500	11,000		SWCD	NCPLD , LEAP , Bank, NGOs , Day Care Centers
35	Social Development	Promote the rights and welfare of children	Undertake general casework management including support to families and individuals in non-child maintenance case, child abuse, custody and family welfare or reconciliation.	Municipal Wide		Child and family welfare cases managed effectively											2,080	13,000		SWCD	Families, Police and the Family Tribunal Court
36	Social Development	Prevent and protect children from all forms of violence, abuse, neglect and exploitation.	Liase with the police and also prepare social investigation reports in favour of missing, abandoned or vulnerable children.	Municipal Wide		Social investigation in favor of missing and abandoned children are managed effectively as well as child protection issues.											5,000	11,000		SWCD	Residential homes, Police, Court, Media houses, Hospitals, NGO'S etc.

37	Social Development	Promote economic empowerment of particular women	Gender Based Violence Sensitisation Adult Education Program Women and youth groups trained in employable skills	Municipal Wide		1.Number of Adult Education Program to be conducted. 2.Number of women and youth groups trained in employable skills. 3.Number of sensitization against gender based violence to be conducted								7,735	25,000			SWCD	Youth groups, FBOs,CBOs and Womens groups.
38	Governance, Corruption and Public Accountability	To Deepen Decentralization	Organize Statutory Meetings (General Assembly, Executive Committee, Sub-Committee's, MUSEC, Audit committee, Management etc.)	Laterbiok orshie	80	Meeting minutes									200,000			Central Admiistratio n	HoD's and Assembly Members
39	Governance, Corruption and Public Accountability		Stakeholders/community engagement and Sensitization on the mandate of the Assembly in all electoral areas	Municipal-Wide		Reports								175,000	70,000			Central Admiistratio n	Human Resource
40	Governance, Corruption and Public Accountability	To ensure good governance and Promote Tourism in the Municipality	Organize National celebrations and Festivals (Independence day, Homowo festival etc)	Municipal-Wide		Reports								260,000	50,000			Central Admiistratio n	all Departments
41	Governance, Corruption and Public Accountability	Ensure motivation of Officers and to ensure good governance	Support Assembly Participation in NALAG	Laterbiok orkoshie		NALAG supported duly and report prepared.									50,000			Central Admiistratio n	Finance
42	Governance, Corruption and Public Accountability	To promote decentralisaztion	Initiate the construction of Zonal Councils Inuaguration of Abbosey Okai ZC.,Support activities of Zonal Councils	Onion Market and Russia		Zonal Council office to be constructed								120,000	60,000			Central Admiistratio n	Works Department
43	Governance, Corruption and Public Accountability		Protocol activities (monitoring and evaluation teams, etc)	Lartebiok orshie		Reports								80,000	80,000			Central Admiistratio n	
44	Governance, Corruption and Public Accountability	To promote smooth running of official vehicles	Facilitate transport activities (Fuel, maintenance. insurance, tools, other logistics )	Lartebiok orshie		Provision of transport services to facilitate activities of the Assembly								85,000	405,000			Central Admiistratio n	
45	Governance, Corruption and Public Accountability	To promote smooth running of the office	Faciiltate the furnishing of New Office Building (Assembly hall, MCE/MCD Office, other logistics)	Lartebiok orshie		Assembly Building Furnished								205,000				Central Admiistratio n	
46	Governance, Corruption and Public Accountability	To promote motivation	Facilitate Support for Coomunity needs and welfare of staff ( medicals, funeral, weddings, education, transfer Grants etc)	Lartebiok orshie		Community Welfare needs addressed ( donation and support )									90,000			Human Resource Department	Central Administration
47	Governance, Corruption and Public Accountability		Sensitization of faith based organizations on regulations	Lartebiok orshie		Number of Gazetted Churches increased as well as revenue									13,500			Central Admiistratio n	
48	Economic Development	Develop a competitive creative industry	Training in Soap and Bead making for women and Organise Art Day	Laterbiok osie		30 women trained in soap making									8,200			Culture and Tourism	YEA and Social Welfare
49	Social Development	To promote quality teaching and learning & Administrative procedures	Organise daily , weekly routine monitoring of teaching and learning and Collect Enrolment Data	Municipal wide		updated school records and monitoring Reports								4, 000	24,000	5,000		GES	Teachers, PTA, SMCs
50	Social Development	To ensure effective communication for effective operations	Organize meetings and oreintation to update stakeholders on policies	Municipal wide		Meetings will be organized every term for update of policies								20,000	42,000			GES	Teachers, PTA, SMCs
51	Social Development	To improve on the reading abilities of learners	Organise BECE Mock Exams and Reading Clubs at School, Circuit and District levels	Municipal wide		Formation of Reading Clubs in Schools, Improved BECE Performance								45,000	30,000			GES	AbCMA

52	Governance, Corruption and Public Accountability	Create network infrastructure	Set up a network to connect all computers and laptops and Install CCTV . Maintain Website , Antivirus amd Equipment (Laptop , Printers etc)	Laterbiok orshie		Network infrastructure and CCTV Installed						145,000		MIS UNIT	Finance dept.
53	Governance, Corruption and Public Accountability	Promote sustainable spatially integrated development of human settlements	Conduct Spatial Planning Committee Meeting and Technical Sub Committee Meetings	Laterbiok orshie		Munites and Attendance, improved compliance				13000		50,000		PPD	Works
54	Governance, Corruption and Public Accountability	Promote sustainable spatially integrated development of human settlements	Street Naming and Property Addressing System	Municipal-Wide		Field Picture Reports						100,000		PPD	Works
55	Governance, Corruption and Public Accountability	Promote sustainable spatially integrated development of human settlements	Monitoring of physical developments to ensure conformity with Local Plans ,Opening of Access	Municipal-Wide		Monitoring embarked and monitoring reports prepared						250,000		PPD	Works
56	Economic Development	Modemise and enhance agricultural production systems	Facilitate the implementation of MAG activities	Laterbiok orshie	18	MAG activities in Workplan implemented						2,948	59,410	AGRIC. Dept.	MPCU members
57	Economic Development	Modemise and enhance agricultural production systems	Organize District Agricultural Planning and 1 Review Session with farmers and other stakeholders(RELC), and Agric Fair	Laterbiok orshie	2	RELC Planning and Review Sessions organized, Mini fare organized					50000		10,900	AGRIC. Dept.	CSIR
58	Economic Development	Modemise and enhance agricultural production systems	Train 30 staff and farmers in Mushroom production, establish crops and aquaculture demonstration sites, establish a mushroom cropping house.	Municipal wide		30 farmers and staff trained, cropping house established and demonstration sites established						28,750	6,350	AGRIC. Dept.	PPRSD,
59	Economic Development	Promote livestock and poultry development for food security and income generation	Facilitate the implementation of Crop & Animal Husbandary and Veterinary activities	Municipal wide		20 Livestock farmers trained, vaccinations carried out, study tour organized and staff trained				4,460		16,031	4,470	AGRIC. Dept.	RDA, VD
60	Economic Development	Promote livestock and poultry development for food security and income generation	Train 20 Butchers on Meat Handling and Safety.	Municipal wide		20 Butchers trained							1,950	AGRIC. Dept.	EHSU
61	Economic Development	Modemise and enhance agricultural production systems	Train 30 Staff and Crop Farmers on Soil fertility Management	Municipal wide		30 Crop farmers and Staff trained							2,510	AGRIC. Dept.	RDA
62	Economic Development	Modemise and enhance agricultural production systems	Train 30 Farmers on Climate Change Approaches	Municipal wide	1	30 farmers trained							2,750	AGRIC. Dept.	NADMO
63	Economic Development	Improve post-harvest management	Train 30 Farmers and Staff on Processing and Packaging of Agricultural produce	Municipal wide		30 Staff and farmers trained							2,510	AGRIC. Dept.	
64	Economic Development	Promote nutrition specific and sensitive programmes and interventions	Train 30 Processors and School Feeding Caterers on Aflatoxins , and 30 JHS Students on Nutrition	Municipal wide		30 JHS Students trained					2,260		5,010	AGRIC. Dept.	EDUCATION
65	Economic Development	Modemise and enhance agricultural production systems	Sensitization on PFJ, RFJ and PERD	Municipal wide		PFJ and RFJ Sensitizations carried out					2,000			AGRIC. Dept.	
66	Economic Development	Strengthen gender mainstreaming, coordination and implementation of gender related interventions in all sectors.	Mainstream COVID-19 and Gender in all activities, create awareness on HIV/AIDS and Train Staff on Gender in relation to Agriculture and HIV/AIDS	Municipal wide		HIV/AIDS awareness created, staff trained on Gender and					2150			AGRIC. Dept.	Education
67	Economic Development	Modemise and enhance agricultural production systems	Train 25 Female Home Gardeners on Home Gardening Techniques Training Good Agricultural Practices	Laterbiok orshie		Female Gardeners trained							2,350	AGRIC. Dept.	

68	Economic Development	Create an enabling agribusiness environment	Train 30 Staff and Farmers on Agribusiness and Value Chain Development and 30 Females on Yoghurt Production Increase Capacity of Mushroom Farmers to Scale and Purchase Processing equipment Fish Processing	Municipal wide		Staff and farmers were trained						4,000		AGRIC. Dept.	
69	Social Development	Reduce the incidence of new HIV, AIDS/STIs and other infections, especially among vulnerable groups	Organise Radio Programmes On HIV/AIDs and Sensitization programme for Adolescents ( In and Out School), Churches and Mosques	Abossey Okai, Sukura and Laterbiok oshie	4	3 BASIC SCHOOLS SENSITIZED, 3 RADIO PROGRAMMES ORGANIZED				7,000.00		4,000		HIV/AIDS FOCAL PERSON	SW&CD, GENDER DESK, MHD
70	Social Development	To assess the health centers efforts towards achieving the goal of the UNAIDS	Stakeholders Meeting and Monitoring of Health Facilities	Municipal Wide	4	10 PRIVATE HOSPITALS MONITORED and 2 Stakeholdr meetings				6,000		3,000.00		HIV/AIDS FOCAL PERSON	MHD
71	Social Development	Prevention and behavioral change communication	Organise World AIDs Day Orientation of Assembly Members	Laterbiok oshie	1	200 Participants take part in Celebrations and 150 Testing Done				5000.00		1,000		HIV/AIDS FOCAL PERSON	MHD
72	Governance, Corruption and Public Accountability	To reach out to 1500 People from CBOs, FBOs, PWD AND SCHOOLS	Education of citizens on key topics (Good Citizenship, COVID-19, SIM Card registration, Sanitation, Duties of a citizen, Violent Extremism, Political Tolerance and peaceful co-existence )	Municipal wide	386	12,500 People from FBOs, CBOs, PWDs and Schools Educated by Dec. 2022						48,000		NCCE	Regional Directorate of NCCE
73	Governance, Corruption and Public Accountability	To reach out to 1000 People from CBOs, FBOs, PWD AND SCHOOLS	Citizenship Week Celebration	Municipal wide	39	1000 People from FBOs, CBOs, PWDs and Schools Educated						16,000		NCCE	Regional Directorate of NCCE
74	Environment, Infrastructure and Human Settlement	to prevent the emergencies/disasters that can arise as a result of collapsed buildings.	Inspection of on-going projects & delapidated buildings, Fuel stations and safety inspection of expired products in pharmaceutical shops and super markets	municipal wide		inspections of buildings/projects done.						10,000	5000	NADMO	Works
75	Environment, Infrastructure and Human Settlement	to ensure that the environment is safe from Man-Made Hazards which can cause disasters	Education and sensitization on climate change and its effects in Communities and Schools	communities within the municipality		community, school and organizational engagements held.						3,500.00	1336	NADMO	
76	Environment, Infrastructure and Human Settlement	to ensure that Green AbCMA is implemented.	Embark on green tree planting exercise. Trim/cut down overgrown trees	communities within the municipality		tree planting exercise completed.						30,000	32000	NADMO	PPD/Admin/Finance
77	Environment, Infrastructure and Human Settlement	To create awareness on various topics concerning COVID-19 and disaster prevention.	Education and sensitization on Covid-19 Prevention and Disaster prevention & adaptation in schools and communities	municipal wide		survival of all seedlings and replacement of dead ones.						15,000	7000	NADMO	Planning Office
78	Governance, Corruption and Public Accountability	To take stock of Assembly's Assets	Update the Asset Stock register of the Assembly	Lartebiok orshie		Data on Assets, date purchased, suppliers, and the current state of the asset whether in use or not.						3,000		Stats	Procurement, Stores, Works
79	Governance, Corruption and Public Accountability	Data collection on socio-economic sector(i.e. Businesses NGO's, hospitals, education centers and religious organizations)	Collect and Update existing data of Businesses and properties, NGO's, schools, Hospitals and religious organizations	Lartebiok orshie		Data on public and private schools, health facilities and religious organization also data on businesses and properties						10,000.00		Stats	Planning, Education, Revenue, Health

80	Economic Development	To Promote job creation and decent work	Recruitment and deployment under YEA modules, Monitoring and Evaluation of YEA personnel	Municipal wide	Youth employed and trained							20000		YEA	ABCMA
81	Governance, Corruption and Public Accountability	to ensure the efficient and effective running of the Assembly	facilitate the procurement and supply of goods and services	municipal wide	office goods and services procured and supplied							876,000.00		procurement Unit	central Admin
82	Governance, Corruption and Public Accountability	to have a reliable procurement database and foster the purchase of goods and services	Organise tender committee Meetings and prepare & update procurement Plan	municipal wide	procurement plan updated and in-use							20,000.00		procurement Unit	works, planning unit, Admin
83	Governance, Corruption and Public Accountability	Capacity Building Plan Implementation and reporting	Conduct TNA , Plan ,Implement capacity building interventions and submit 4 quarter reports on capacity building	Laterbiok orshie	At least 92% of Planned Capacity Building Interventions implemented and reported on by 31st December, 2022					120,000	2,000	140,000	50,000	Human Resource Department	
84	Governance, Corruption and Public Accountability	TNT for HRM Reports submission at RCC and OHLGS	Prepare and submit 4 quarterly reports on HRM activities, Salaries ,Validation , and Monthly HRMIS Report	Laterbiok orshie	4 quarterly HRM reports , Staffing List , Staff Validation , HRMIS Reports						7,200			Human Resource Department	
85	Governance, Corruption and Public Accountability	Interview Fees for GOG Staffs Promotions in 2022	Prepare Promotion register and other documentation in respect of GOG staffs due for promotion in 2022 and submit to RCC	Laterbiok orshie	All affected staffs documentation prepared and submitted to RCC and fees paid twice in a year							8,000		Human Resource Department	
86	Governance, Corruption and Public Accountability	Performance Management and Appraisal planning, Midyear Review and End of Year Evaluation sessions/meetings for HoD's and staffs (Snack & Water)	Supervise the execution of performance management tools and monitor effective compliance	Laterbiok orshie	All HoD's oriented on the planning, midyear and end-of-year evaluation						4,000			Human Resource Department	
87	Governance, Corruption and Public Accountability	Staff appreciated at end of year	Organise Staff Durbar , Retirement ceremony and Awards and end of year get-together	Laterbiok orshie	Staff motivated and appreciated							40,000		Human Resource Department	
88	Governance, Corruption and Public Accountability	Compensation for staffs who are injured, impaired or suffer deformity in the discharge of their official duties on behalf of the Assembly	Faciliate Compensation for staffs who are injured, and Medical Reimbursements	Laterbiok orshie	Affected staff supported							70,000		Human Resource Department	
89	Economic Development	Strengthen domestic resource mobilization	Gazetting 2022 fee-fixing resolution and rate inputs.Discuss 2023 fee-fixing	Accra	Gazetted fee-fixing on file.					60,000.00		100,000		Budget	Admin
90	Economic Development	Strengthen domestic resource mobilization	Update properties and BOP data.Cleaning of valuation data and exhibiting within the municipality.	Municipal wide	Revenue Bills produced and distributed					80,000				Budget	PPD/Admin/Finance
91	Economic Development	Strengthen domestic resource mobilization	Conduct Budget hearing and consultative meetings with rate payers.	Municipal wide	Minutes and attendance on file							144,000		Budget	Admin /F&A sub-committee
92	Environment, Infrastructure and Human Settlement	Planning, Budgeting, Monitoring and Evaluation	Update Data on existing Public buildings / Developers buildings in the District (Inventory exercise)	Municipal wide	Data on buildings in the District updated					-	-	360,000.00	-	Works	
93	Environment, Infrastructure and Human Settlement	To ensure development control in the Municipality is enhanced	initiate the process to prepare EPA permits, screening, integrity reports, Geotech and othe statutory documents, Health & Safety report	Laterbiok orshie	Development control activities improved and issues addressed					-	-	#####	-	Works	Physical Planning

94	Environment, Infrastructure and Human Settlement	To facilitate infrastructure development	Facilitate Supervise the implementation of Public Investment Plan	Laterbiok orshie		Projects Drawings, bills of quantities and tender documents prepared.					-	-	360,000.00	-	Works	
95	Environment, Infrastructure and Human Settlement	To ensure that the safety and due processes of projects are conformed to.	Facilitate the Acquisition permits for Project	Laterbiok orshie		Screening and EPA for all projects done					-	-	270,000.00	-	Works	EPA
96	Governance, Corruption and Public Accountability	To confirm that payroll function is properly controlled and operating efficiently.	Personnel Audit	Laterbiok orshie		Payroll function is properly controlled and operating efficiently					-	-	2,812.50	-	IAU	HR
97	Governance, Corruption and Public Accountability	To ensure that there is value for money	Expenditure and Cash management	Laterbiok orshie		report prepared and submitted					-	-	1,406.25	-	IAU	
98	Governance, Corruption and Public Accountability	To ensure transparency in the management of affairs	Special Audit ,Procurement and Contract Audit	Laterbiok orshie		report on special audit prepared and submitted					-	-	4,500.00	-	IAU	
99	Governance, Corruption and Public Accountability	Ensure that monies collected on behalf of the Assembly is duly accounted for.	Under take field audit of revenue.	Laterbiok orshie		All cash collected is accounted for					-	-	7,875.00	-	IAU	Management and revenue head.
100	Environment, Infrastructure and Human Settlement	to improve roads and drain facilities	Construction Culvert and Storm Drain	Mambrouk		Culvert and storm drain constructed					-	-	-	90,000.00	URD	